

Automatic Payment Change Request

Date of Request _____

Name of Organization _____

Address _____

City, State, ZIP Code _____

My Account Number with You _____

To Whom It May Concern:

I have recently changed my bank account to RiverWood Bank and request that you redirect my automatic payment from my old bank account to my new bank account as soon as possible.

My personal information is provided below. If this form is not sufficient to make this change, please contact me with further instructions, or send me a copy of your organization's form for my signature.

Sincerely,

Special Instructions:

Account Holder Signature

My personal information:

Name _____

Address _____

City, State, Zip _____

Phone Number _____

My automatic payment is currently coming from:

Financial Institution _____

Routing Number _____

Account Number _____

Please change my automatic payment to my RiverWood Bank account.

RiverWood Bank Address _____

Type of Account _____

Routing Number 291271240 _____

Account Number _____

Enclosure: Voided check from my new RiverWood Bank account.

